Minutes for Regular Session
October 8, 2026, at 6:30 p.m.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Rob McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

GENERAL ITEMS

Prayer was led by Bob Stoudt.
Pledge of Allegiance and Texas Pledge were performed.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, David Warner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None

4. Approve Minutes of September 10, 2026, regular meeting;

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Bilberry to APPROVE Minutes as presented.**
SECOND: **Made by Commissioner Campbell.**
VOTE: **Motion carried.**

5. Bookkeeper's Report, including authorize payment of bills/invoices;

Eric Johnston presented information. Commissioner McCaffety presented information

MOTION: **Made by Commissioner Campbell to APPROVE Bookkeeper's Report as presented.**
SECOND: **Made by Commissioner Warner.**
VOTE: **Motion carried.**

6. Finance Committee Report;

Commissioner Warner presented information.

a. Review and accept proposals for station construction loan, as necessary; and
There was discussion among the Board.

MOTION: **Made by Commissioner Campbell to APPROVE to accept proposals for station construction loan.**
SECOND: **Made by Commissioner Billberry.**
VOTE: **Motion carried.**

b. Adopt Resolution regarding a loan, as necessary;
There was discussion among the Board.

MOTION: **Made by Commissioner Billberry to APPROVE to Adopt a Resolution regarding a loan.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

7. **Status of purchase of apparatus (Pumper Truck):**
Commissioner McCaffety presented information and there was discussion with Chief Baack.

MOTION: **Made by Commissioner Campbell to APPROVE update.**
SECOND: **Made by Commissioner Warner.**
VOTE: **Motion carried.**

8. **Building Committee Report, including;**
Commissioner McCaffety presented information

a. Designate Rob McCaffety as agent for Walker County septic system permit application;
There was discussion among the Board.

b. Status of station design;
There was discussion among the Board.

c. Authorize architect to request competitive sealed proposals for station construction, if necessary;
There was discussion among the Board.

MOTION: **Made by Commissioner Avritt to APPROVE update.**
SECOND: **Made by Commissioner Warner.**
VOTE: **Motion carried.**

9. **Tax Assessor-Collector's Report;**

ACTION: None at this time.

10. **Webmaster's Report;**
Bob Stoudt presented information.

MOTION: **Made by Commissioner Warner to APPROVE as presented.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

11. Review potential available grants and authorize application for same, as necessary;

ACTION: Table

12. CPVFD Fire Chief's Report, including:
Chief Justin Baack and assistant Chief John French presented information.

a) Fire operations and personnel procurement;
A review was given.

b) Review and accept proposals/bids for concrete installation at Crabbs Prairie Station;
A review was given.

c) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;
A review was given.

d) status of transfer of ownership of all CPVFD – owned vehicles to the District;
A review was given

e) status of Texas Forest Service grant and matching of the same including review and accept proposal for truck purchase;
A review was given. There was discussion.

MOTION: **Made by Commissioner Avritt to APPROVE as presented.**
SECOND: **Made by Commissioner Campbell.**
VOTE: **Motion carried.**

13. Authorize Commissioner attendance at SAFE-D Annual Conference;

ACTION: None

14. Discuss and authorize letter of recommendation to walker county Commissioners Court in connection with Commissioners appointments;
There was discussion.

MOTION: **Made by Commissioner Campbell to APPROVE for Mike Bilberry and David Warner to be re-appointed as presented.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

15. Attorney's Report;

ACTION: None

16. **Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;**

ACTION: **None**

17. **Adjournment;**
The next Regular meeting will be November 12, 2026, at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:15 p.m.

Billy Avritt
Secretary, Commissioner Billy Don Avritt
Minutes Approved on: 11-12-26