Minutes for Regular Session
September 10, 2026 at 6:30 p.m.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Rob McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

GENERAL ITEMS

Prayer was led by Bob Stoudt.
Pledge of Allegiance and Texas Pledge were performed.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, David Warner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None

4. Approve minutes of the August 13, 2026, regular meeting;

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Campbell to APPROVE Minutes as presented.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

5. Confirm engagement of auditor for preparation of Fiscal Year End September 30, 2026 audit:

Commissioner McCaffety presented information. There was discussion with Legal Counsel, Regina.

MOTION: **Made by Commissioner Bilberry to move forward with engagement of auditor for preparation of Fiscal Year End September 30, 2026 audit.**
SECOND: **Made by Commissioner Campbell.**
VOTE: **Motion carried.**

6. Bookkeeper's Report, including authorize payment of bills/invoices:

Eric Johnston presented information. Commissioner McCaffety presented information

MOTION: **Made by Commissioner Warner to APPROVE Bookkeeper's Report as presented.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

7. **Finance Committee Report;**
Commissioner Warner presented information.

   a. Review and accept proposals for station construction loan, as necessary; and
   There was discussion among the Board.

   b. Adopt Resolution regarding a loan, as necessary;
   There was discussion among the Board.

   ACTION: **TABLE at this time**

8. **Status of purchase of apparatus (Pumper Truck):**
Commissioner McCaffety presented information and there was discussion with Chief Baack.

   MOTION: **Made by Commissioner Campbell to APPROVE update.**
   SECOND: **Made by Commissioner Bilberry.**
   VOTE: **Motion carried.**

9. **Building Committee Report, including;**
Commissioner McCaffety presented information

   a. status of station design;
   There was discussion among the Board.

   b. authorize architect to request competitive sealed proposals for station construction, if necessary;
   There was discussion among the Board.

   MOTION: **Made by Commissioner Bilberry to APPROVE update.**
   SECOND: **Made by Commissioner Avritt.**
   VOTE: **Motion carried.**

10. **Tax Assessor-Collector's Report;**
Commissioner McCaffety presented information. Asked to have this report maintained and presented by the Treasurer.

   a. Public Hearing regarding proposed 2026 tax rate and

   ACTION: **Public Hearing began at 7:08 p.m.**
   ACTION: **Public Hearing closed at 7:08 p.m.**

   b. Adopt Order Setting Rate and Levying Tax for 2026;

   MOTION: **Made by Commissioner Bilberry to APPROVE a $0.10 cent tax rate per $100 dollars with a debt service rate of $.007673 and a $.092327 for operations and maintenance.**

SECOND: **Made by Commissioner McCaffety.**
RECORD VOTE:

Commissioner McCaffety	**Aye**
Commissioner Campbell	**Aye**
Commissioner Avritt	**Aye**
Commissioner Warner	**Aye**
Commissioner Bilberry	**Aye**

VOTE: **Motion carried unanimously.**

11. Webmaster's Report;
Bob Stoudt presented information.

MOTION: **Made by Commissioner Campbell to APPROVE as presented.**
SECOND: **Made by Commissioner Warner.**
VOTE: **Motion carried.**

12. Review potential available grants and authorize application for same, as necessary;
Commissioner McCaffety presented information. There was discussion with counsel and Fire Chiefs regarding what's available. There is one that is for radio's that is being applied for.

MOTION: **Made by Commissioner Avritt to APPROVE as presented.**
SECOND: **Made by Commissioner Warner.**
VOTE: **Motion carried.**

13. CPVFD Fire Chief's Report, including;
Chief Justin Baack and assistant Chief John French presented information.

a) Fire operations and personnel procurement;
A review was given.

b) Review and accept proposals/bids for concrete installation at Crabbs Prairie Station;
A review was given.

c) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;
A review was given.

d) status of transfer of ownership of all CPVFD – owned vehicles to the District;
A review was given

MOTION: **Made by Commissioner Warner to APPROVE Chief's report as presented.**
SECOND: **Made by Commissioner Bilberry.**
VOTE: **Motion carried.**

e) status of Texas Forest Service grant and matching of the same including review and accept proposal for truck purchase;
A review was given. There was discussion.

MOTION: **Made by Commissioner Warner to APPROVE Texas Forest Service grant and matching of the same including review and accept proposal for truck purchase in an amount not to exceed $65,000.**
SECOND: **Made by Commissioner Bilberry.**
VOTE: **Motion carried.**

14. Attorney's Report;

ACTION: **None**

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

ACTION: **None**

16. Adjournment;
The next Regular meeting will be October 8, 2026 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:35 p.m.

Billy Avritt
Secretary, Commissioner Billy Don Avritt
Minutes Approved on: 10-8-26