

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session June 12, 2025 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Absent/Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Absent
Commissioner, Floyd Garner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None presented

4. Approve minutes of the May 12, 2025 regular meeting; *Commissioner McCaffety presented information.*

MOTION: Made by Commissioner Garner to APPROVE Minutes.
SECOND: Made by Commissioner McCaffety.
VOTE: Motion carried.

5. Bookkeeper's Report, including:

a. authorizes payment of bills/invoices and
Commissioner McCaffety presented information.

b. review investment report;
Eric Johnston presented information.

MOTION: Made by Commissioner Avritt to APPROVE as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

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6. Finance Committee Report, including consider capital items to be financed with tax-exempt debt;

- a. consider capital items to be financed with tax-exempt debt; and
- b. authorize requesting proposals for financial advisory services;

ACTION: **Commissioner McCaffety asked to TABLE item.**

7. Building Committee Report, including review and approve Architectural Services Agreement with BRW Architects for station design/construction;

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Avritt to APPROVE report as presented.**
SECOND: **Made by Commissioner Garner.**
VOTE: **Motion carried.**

8. Tax Assessor-Collector's Report;

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Garner to APPROVE Tax Assessor Report.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

9. Webmaster's Report;

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Garner to APPROVE Webmaster's Report.**
SECOND: **Made by Commissioner Avritt.**
VOTE: **Motion carried.**

10. Review potential available grants and authorize application for same, as necessary;

ACTION: **TABLE at this time.**

11. CPVFD Fire Chief's Report, including:

Chief Justin Baack and Assistant Chief John French presented information.

- a) Fire operations;
A review was given.
- b) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;
There was discussion with the Board.

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- c) consider transfer of ownership of all CPVFD – owned vehicles to the District;
There was discussion with the Board.
ESD needs pics of all to attach to titles.
Discussion on putting all Apparatus in the name of the ESD for ease and clarification.

MOTION: Made by Commissioner Garner to APPROVE Chief's report as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried.

Commissioner Campbell joined the meeting at 6:50 p.m.

- 12. Review and approve Third amendment to Lease agreement for vehicle apparatus, equipment and stations;**
Regina presented information.

MOTION: Made by Commissioner Campbell to APPROVE as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

- 13. Review Amended and Restated Fire Protection and Emergency Services Agreement with CPVFD and take any necessary actions on same;**

ACTION: TABLE at this time.

- 14. Approve District insurance proposal from VFIS;**
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to APPROVE to as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

- 15. Attorney's Report;**
Regina presented information stating there was nothing to report.

MOTION: Made by Commissioner Avritt to APPROVE Attorney's Report.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

- 16. Annual review of consultants' contracts;**
Regina presented information.

MOTION: Made by Commissioner Campbell to APPROVE review.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

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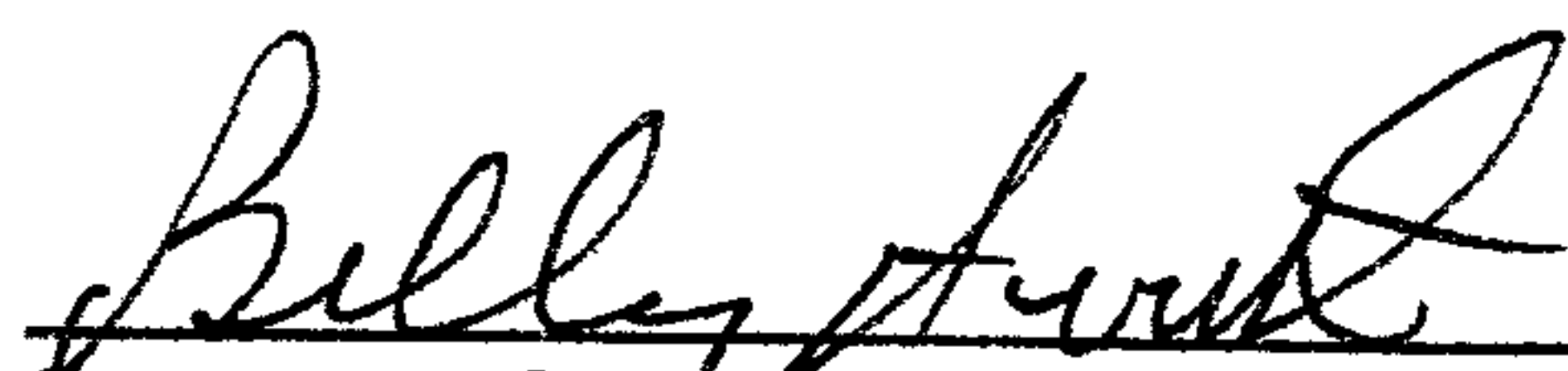
17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None

18. Adjournment:

The next Regular meeting & Canvas of Election will be July 10, 2025 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:02 p.m.


Secretary, Commissioner Billy Don Avritt
Minutes Approved on: 7-10-25

