

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session ~~September 11, 2025~~ at 6:30 p.m. October 9th

GENERAL ITEMS

Prayer was led by Bob Stoudt.

Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Absent
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Vacant	Assistant Treasurer	Vacant

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None presented

4. Approve minutes of the September 11, 2025 regular meeting; *Commissioner McCaffety presented information.*

MOTION: Made by Commissioner Campbell to APPROVE Minutes as presented.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried.

5. Bookkeeper's Report, including:

b. review investment report;
Eric Johnston presented information.

a. authorizes payment of bills/invoices;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to APPROVE items (a) and (b) as presented.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried.

Walker County ESD # 3 – Board of Commissioners

6. Authorize enrollment in the following purchasing co-operatives:

Regina presented information.

- a. HGAC Buy;
- b. Sourcewell; and
- c. TIPS USA;

MOTION: Made by Commissioner Campbell to APPROVE as presented.

SECOND: Made by Commissioner Bilberry

VOTE: Motion carried.

7. Finance Committee Report;

ACTION: TABLE at this time.

8. Authorize purchase of apparatus:

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to APPROVE to purchase in an amount up to \$ 955,000.00.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried.

9. Building Committee Report, including:

a. reconsider construction delivery method of proposed new station;

ACTION: TABLE at this time.

b. authorize requests for qualifications for professional services for selected construction delivery method;

There was discussion with the Court and Counsel.

MOTION: Made by Commissioner Campbell to APPROVE as presented.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried.

10. Tax Assessor-Collector's Report;

Commissioner McCaffety presented information.

ACTION: None at this time.

Walker County ESD # 3 – Board of Commissioners

11. Webmaster's Report:

Bob Stoudt presented information.

MOTION: Made by Commissioner Bilberry to APPROVE as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried.

12. Review potential available grants and authorize application for same, as necessary:

ACTION: TABLE at this time.

13. CPVFD Fire Chief's Report, including:

Chief Justin Baack presented information.

- a) Fire operations;
A review was given.
- b) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;
None at this time.
- c) status of transfer of ownership of all CPVFD – owned vehicles to the District;
Pending photos at this time.

MOTION: Made by Commissioner Bilberry to APPROVE Chief's report as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried.

14. Authorize Commissioners attendance at SAFE-D Annual Conference:

MOTION: Made by Commissioner Bilberry to APPROVE attendance.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried.

15. Discuss and authorize letter of recommendation to Walker County Commissioners Court in connection with Commissioner appointments:

Regina gave an update.

MOTION: Made by Commissioner Campbell to APPROVE letter of recommendation.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried.

Walker County ESD # 3 – Board of Commissioners

16. Attorney's Report;

Regina gave an update.

MOTION: Made by Commissioner Campbell to APPROVE Attorney's Report.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried.

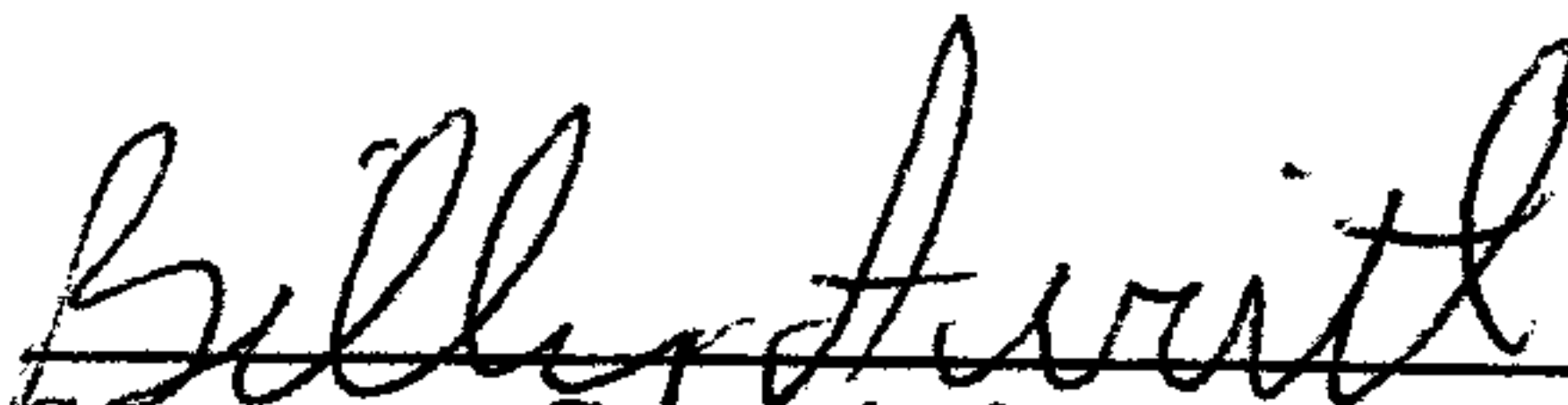
17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None

18. Adjournment;

The next Regular meeting will be November 13, 2025 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:00 p.m.


Secretary, Commissioner Billy Don Avritt
Minutes Approved on: 11-13-25

