

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session September 11, 2025 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Bob Stoudt.

Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:33 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Absent
Commissioner, Floyd Garner	Assistant Treasurer	Absent

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None presented

4. Approve minutes of the August 14, 2025 regular meeting;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to APPROVE Minutes as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried.

5. Public Hearing regarding proposed tax rate;

ACTION: Public Hearing began at 6:32 p.m.

Commissioner McCaffety opened the floor for Public Comment.

ACTION: Public Hearing closed at 6:33 p.m.

6. Adopt Order setting rate and levying tax for 2025;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to APPROVE the Tax Rate as presented at \$0.10 per 100-dollar valuation.

SECOND: Made by Commissioner Avritt.

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RECORD VOTE:

Commissioner McCaffety	For
Commissioner Campbell	For
Commissioner Avritt	For
Commissioner Bilberry	Absent
Commissioner Garner	Absent

VOTE: Motion carried.

7. Bookkeeper's Report, including:

b. review investment report;
Eric Johnston presented information.

a. authorizes payment of bills/invoices;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to APPROVE items (a) and (b) as presented.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried.

c. review draft Budget for fiscal year ending September 30, 2026;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to APPROVE as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried.

8. Consider reorganization of Committees and take necessary action on the same; *Commissioner McCaffety presented information.*

MOTION: Made by Commissioner McCaffety to APPROVE to remove Commissioner Garner and add Commissioner Campbell.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried.

9. Consider pursuit of participation in additional cooperative purchase programs; *Regina presented information.*

MOTION: Made by Commissioner Campbell to APPROVE as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried.

10. Finance Committee Report;

ACTION: TABLE at this time.

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11. Building Committee Report, including:

a. reconsider construction delivery method of proposed new station:

ACTION: **TABLE at this time.**

b. rescind acceptance of Statement of Qualifications for architectural services for design of proposed station and terminate negotiation of contract with BRW Architects for same, as necessary; and
Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Avritt to APPROVE as presented.**

SECOND: **Made by Commissioner Campbell.**

VOTE: **Motion carried.**

c. authorize requests for qualifications for professional services for selected construction delivery method:

ACTION: **TABLE at this time.**

12. Tax Assessor-Collector's Report:

Commissioner McCaffety presented information.

MOTION: **Made by Commissioner Campbell to APPROVE as presented.**

SECOND: **Made by Commissioner Avritt.**

VOTE: **Motion carried.**

13. Webmaster's Report:

Bob Stoudt presented information.

MOTION: **Made by Commissioner Avritt to APPROVE as presented.**

SECOND: **Made by Commissioner Campbell.**

VOTE: **Motion carried.**

14. Review potential available grants and authorize application for same, as necessary:

ACTION: **TABLE at this time.**

15. CPVFD Fire Chief's Report, including:

Chief Justin Baack presented information.

a) Fire operations;
A review was given.

b) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;
None at this time.

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- c) Status of transfer of ownership of all CPVFD – owned vehicles to the District;
Pending photos at this time.

MOTION: Made by Commissioner Avritt to APPROVE Chief's report as presented.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried.

16. Attorney's Report:

Regina gave an update.

MOTION: Made by Commissioner Campbell to APPROVE Attorney's Report.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried.

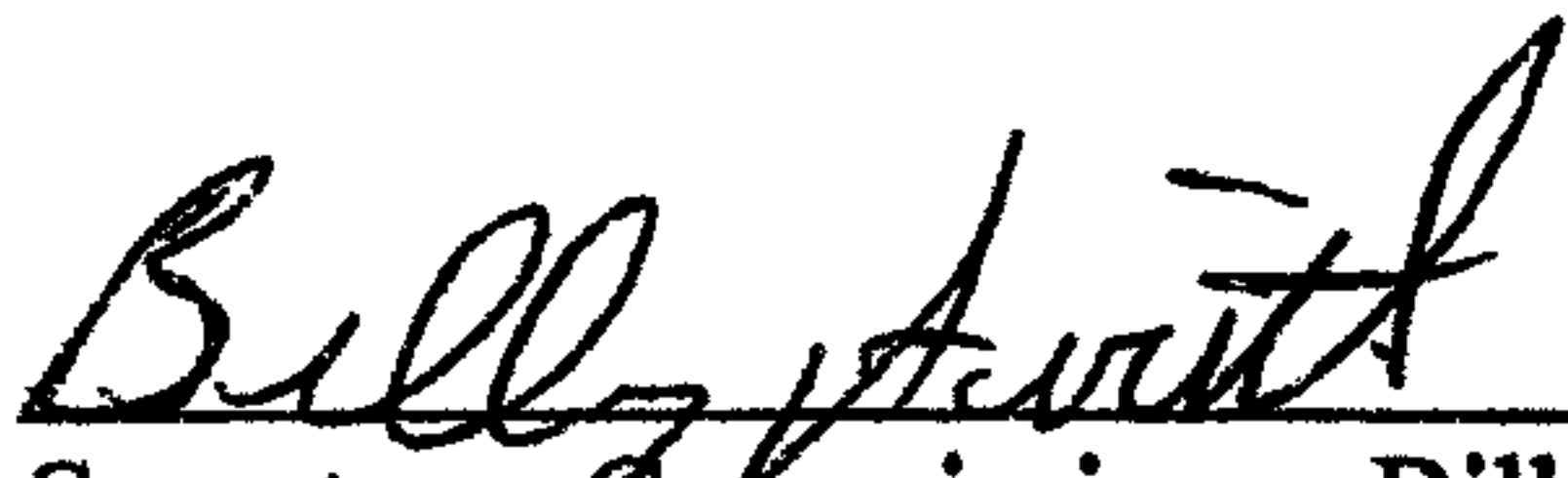
17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None

18. Adjournment:

The next Regular meeting will be October 9, 2025 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:10 p.m.



Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 10-9-2025

