

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session April 10, 2025 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Bob Stoudt.

Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

Bob Stoudt led the meeting with prayer.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Absent
Commissioner, Floyd Garner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

Bobs Stoudt gave a report on an accident that happened where CPVFD was on scene. The persons involved wanted to say Thank you for all the wonderful help and that they saved a life that day.

4. Approve minutes of the March 13, 2025 regular meeting;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to APPROVE Minutes.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried.

5. ELECTION AGENDA:

a. Update on May 3, 2025 Sales and Use Tax Election matters. and take any necessary actions on same;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Garner to approve May 3, 2025 Sales and Use Tax Election matters. A Town Hall meeting was just conducted where no public was present and Regina gave a presentation on the Election information.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried.

6. Bookkeeper's Report, including:
a. authorizes payment of bills/invoices and
Commissioner McCaffety presented information.
b. review investment report;
Eric Johnston presented information.

MOTION: Made by Commissioner Avritt to APPROVE as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

7. Finance Committee Report, including consider capital items to be financed with tax-exempt debt;
a. consider capital items to be financed with tax-exempt debt; and
b. authorize requesting proposals for financial advisory services;

ACTION: Commissioner McCaffety asked to TABLE due to no report as the Committee has not had a meeting.

8. Building Committee Report, including review and approve Architectural Services Agreement with BRW Architects for station design/construction;
Commissioner Campbell presented information.

MOTION: Made by Commissioner Campbell to APPROVE report as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

9. Tax Assessor-Collector's Report;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to APPROVE Tax Assessor Report.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried.

10. Webmaster's Report;
Bob Stoudt presented information.

MOTION: Made by Commissioner Campbell to APPROVE Webmaster's Report.
SECOND: Made by Commissioner Garner
VOTE: Motion carried.

11. Review potential available grants and authorize application for same, as necessary;

ACTION: TABLE at this time.

12. CPVFD Fire Chief's Report, including:

Chief Justin Baack and Assistant Chief John French presented information.

- a) Fire operations;
- b) consider requests for acquisition of capital item(s) or amendments to previously-approved requests, including truck purchase, and take any necessary action on same;

MOTION: Made by Commissioner Garner to APPROVE the Chief's Report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried.

13. Review Amended and Restated Fire Protection and Emergency Services Agreement with CPVFD and take any necessary actions on same;

Commissioner McCaffety presented information.

ACTION: TABLE

14. Attorney's Report:

Regina presented information stating there was nothing to report.

MOTION: Made by Commissioner Campbell to APPROVE Attorney's Report.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried.

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None

16. Adjournment:

The next Regular meeting & Canvas of Election will be May 12, 2025 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:14 p.m.

Billy Avritt
Secretary, Commissioner Billy Don Avritt
Minutes Approved on: 5-12-25

