

# Walker County ESD # 3 – Board of Commissioners

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## Minutes for Regular Session November 14, 2024 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Rob McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer/Secretary	Present

#### 3. PUBLIC COMMENT

*None.*

#### 4. APPROVAL OF MINUTES

Approve minutes of the October 11, 2024 regular meeting;

**MOTION:** Made by Commissioner Campbell to approve Minutes as presented.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

#### 5. Bookkeeper's Report, including authorize payment of bills/invoices;

*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Campbell to approve paying bills.

**SECOND:** Made by Commissioner Avritt.

**VOTE:** Motion carried unanimously.

#### 6. Finance Committee Report, including consider items to be financed with tax-exempt debt;

*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Garner to approve Finance Committee Report.

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

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**7. Tax Assessor-Collector's Report including;**

*Regina presented information.*

**MOTION:** Made by Commissioner Bilberry to approve Tax Assessor-Collector's report as presented.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

**8. Webmaster's Report;**

*Bob Stoudt presented information for recording items. There was discussion with the Board.*

**MOTION:** Made by Commissioner McCaffety to TABLE

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

*Commissioner asked for a Motion to accept the Webmaster's Report.*

**MOTION:** Made by Commissioner Campbell to approve Webmaster's report.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

**9. Review potential available grants and authorize application for same, as necessary;**

*Tracy Stoudt presented information.*

**MOTION:** Made by Commissioner Avritt to approve update as presented.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

**10. CPVFD Fire Chief's Report, including;**

a) Fire operations;

**ACTION:** *There was an overview from Chief Baack.*

b) Consider requests for acquisition of capital item(s) or amendments to previously-approved requests and take any necessary action on same;

**ACTION:** *Update given.*

c) Review CPVFD volunteer stipend plan and related policies and take any necessary action on same;

**ACTION:** *Update given.*

d) Discuss Texas Emergency Services Retirement System program and take any necessary actions on same;

**ACTION:** *Update given.*

**MOTION:** Made by Commissioner Avritt to approve Fire Chief's report.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

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11. **Review Amendment and restated Fire Protection and Emergency Services Agreement with CPVFD and take necessary action on the same;**  
*Discussion with Regina and the Board.*

**ACTION:** TABLED for Executive Session.

12. **Status of District's future station site development/feasibility study, including review of Statements of Qualifications for architectural services;**  
*Regina presented information. There was discussion with the Board.*

**ACTION:** Commissioner McCaffety asked to TABLE this item.

*There was discussion with the Board.*

**MOTION:** Made by Commissioner Campbell to request additional statements of qualification for architectural services.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

**MOTION:** Made by Commissioner Campbell to accept the District's report on the development/feasibility study.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

13. **Status of clearing of future station site, and take any necessary action on same;**  
*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Campbell to accept the update on status of clearing future station site.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

14. **Attorney's Report;**  
*Regina presented information.*

**MOTION:** Made by Commissioner Garner to accept the Attorney's Report.

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

15. **Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and**

**ACTION:** Executive Session began at 7:15 p.m. to discuss Agenda item 11.

**ACTION:** Executive Session closed at 7:46 p.m.

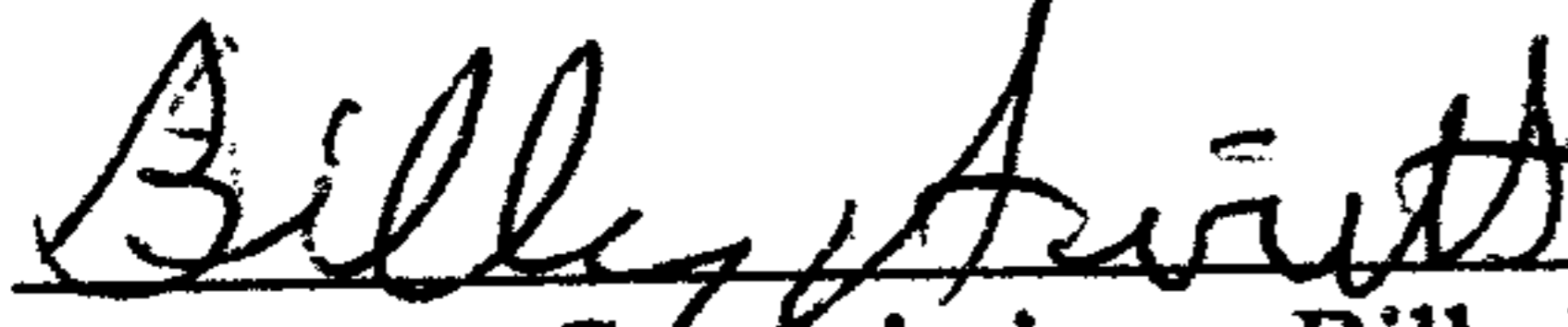
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**16. Adjournment.**

*The next meeting is scheduled for December 12, 2024 at 6:30 p.m.*

**ACTION:** Commissioner McCaffety adjourned meeting at 7:46 p.m.

  
Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 12-12-24

