

# Walker County ESD # 3 – Board of Commissioners

---

## Minutes for Regular Session August 9, 2024 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by Vice President, Huey Campbell at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Commissioner, Rob McCaffety	President	Absent
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer/Secretary	Present

#### 3. PRESENTATIONS BOARD/CITIZENS COMMENT

*None at this time*

#### 4. APPROVAL OF MINUTES

Approve minutes of the July 12, 2024 regular meeting and ratify approval of the minutes of the June 28, 2024 Special Session.

**MOTION:** Made by Commissioner Bilberry to approve Minutes as presented.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

#### 5. Bookkeeper's Report, including:

- a. authorize payment of bills/invoices; and  
*Eric Johnston presented information.*

**MOTION:** Made by Commissioner Garner to approve Bookkeeper's Report, including authorize payment of bills/invoices as presented.

**SECOND:** Made by Commissioner Avritt.

**VOTE:** Motion carried unanimously.

## Walker County ESD # 3 – Board of Commissioners

---

**b. review draft Fiscal Year Ending September 30, 2025 Budget;**

*Eric Johnston presented information. CPVFD Chief Baack gave the information for the FD budget.*

**MOTION:** Made by Commissioner Avritt to approve the review of the draft of the 2025 budget and set a hearing for a budget workshop for August 23, 2024 at 6:30 p.m. at CPVFD Station 41.  
**SECOND:** Made by Commissioner Avritt.  
**VOTE:** Motion carried unanimously.

**6. Confirmation of auditor engagement for preparation of FYE September 30, 2024 Audit;**

**MOTION:** Made by Commissioner Avritt to approve Confirmation of auditor engagement for preparation of FYE September 30, 2024 Audit.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

**7. Tax Assessor-Collector's Report including;**

**a. review 2024 tax rate worksheet and consider proposed 2024 tax rate; and**  
*Regina presented information.*

**MOTION:** Made by Commissioner Bilberry to approve tax rate at \$0.10.  
**SECOND:** Made by Commissioner Avritt.  
**VOTE:** Motion carried unanimously.

**b. set tax rate public hearing and authorize publication of notice of same as necessary;**  
*Regina presented information.*

**MOTION:** Made by Commissioner Bilberry to set tax rate public hearing and authorize publication of notice for September 13 at 6:30 p.m.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

*There was discussion with the Board. Regina asked for the Motion to be restated.*

**MOTION:** Made by Commissioner Bilberry to set tax rate public hearing and authorize publication of notice for September 13 at 6:30 p.m.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

**8. Webmaster's Report;**

**ACTION:** None at this time

**9. Review potential available grants and authorize application for same, as necessary;**

**ACTION:** None at this time



## Walker County ESD # 3 – Board of Commissioners

---

### **10. CPVFD Fire Chief's Report, including:**

a) Fire operations;

**ACTION:** *There was an overview from Chief Baack and Assistant Chief French.*

b) Status of procurement of District capital items through America Rescue Plan Act funding;

**ACTION:** *None*

c) Status of repairs to CPVFD pumper truck and take any necessary actions on same;

**ACTION:** *None*

d) Consider requests for acquisition of capital item(s) or amendments to previously-approved requests and take any necessary action on same;

**ACTION:** *None*

**MOTION:** Made by Commissioner Garner to approve Fire Chief's report.

**SECOND:** Made by Commissioner Avritt.

**VOTE:** Motion carried unanimously.

### **11. Review Statements of Qualifications for geotechnical engineering services for the District's future station site development and take any necessary actions on same;**

*Commissioner Campbell presented information.*

**ACTION:** TABLE

### **12. Consider request for Qualification for additional professional services for the development and construction of the District's future station, and take any necessary action on the same;**

*Commissioner Campbell presented information.*

**ACTION:** TABLE

*There was discussion with the Court and Counsel.*

**MOTION:** Made by Commissioner Bilberry to review requests for qualification for services for item 11 and 12.

**SECOND:** Made by Commissioner Garner.

**VOTE:** Motion carried unanimously.

### **13. Determine construction delivery method for the District's future station;**

*Commissioner Campbell presented information.*

**ACTION:** TABLE

### **14. Attorney's Report;**

*Commissioner Campbell presented information.*

**ACTION:** None at this time.

Walker County ESD # 3 – Board of Commissioners

---

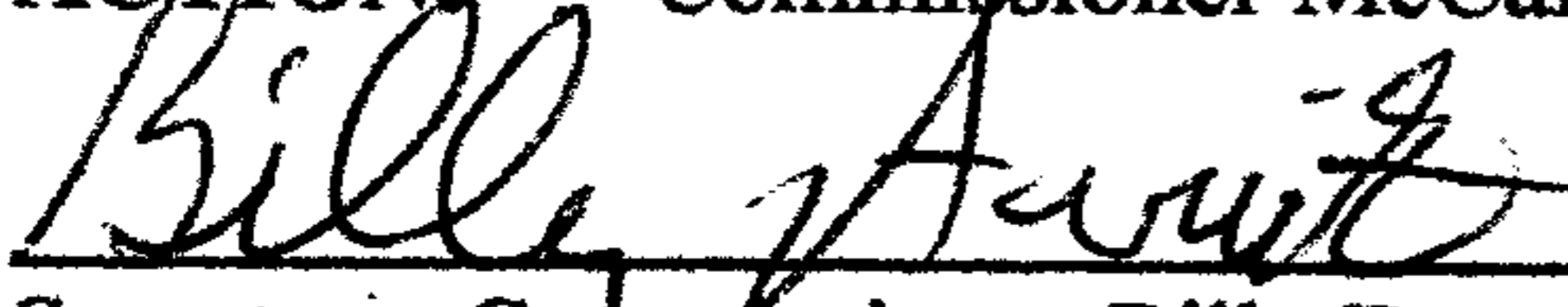
**15. Executive Session pursuant to Chapter 551, Texas Government Code. (Open Meetings Act) to discuss matters, as may be necessary; and**

None

**16. Adjournment.**

*The next meeting is scheduled for August 23, 2024 at 6:30 p.m.*

**ACTION:** Commissioner McCaffety adjourned meeting at 8:01 p.m.

  
Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 9-13-24

