

# Walker County ESD # 3 – Board of Commissioners

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## Minutes for Regular Session July 12, 2024 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer/Secretary	Absent/Present

#### 3. PRESENTATIONS BOARD/CITIZENS COMMENT

*None at this time*

#### 4. APPROVAL OF MINUTES

Approve minutes of the June 14, 2024 regular meeting;  
*Commissioner McCaffety presented information. The June 28, 2024 Special Session Minutes need to be ratified at the next meeting for approval.*

**MOTION:** Made by Commissioner Campbell to approve Minutes as presented.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

*Commissioner Garner joined the meeting*

**Walker County ESD # 3 – Board of Commissioners**

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**5. Bookkeeper's Report, including:**

- a. authorize payment of bills/invoices; and**  
*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Campbell to approve Bookkeeper's Report, including authorize payment of bills/invoices as presented.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

- b. review draft Fiscal Year Ending September 30, 2025 Budget;**

**ACTION:** TABLE

**6. Tax Assessor-Collector's Report;**

*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Bilberry to approve Tax Assessor-Collector Report as presented.  
**SECOND:** Made by Commissioner Avritt.  
**VOTE:** Motion carried unanimously.

**7. Webmaster's Report;**

*Bob Stoudt presented information.*

**MOTION:** Made by Commissioner Campbell to approve Webmaster's Report.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

**8. Review potential available grants and authorize application for same, as necessary;**

**ACTION:** Table

**9. CPVFD Fire Chief's Report, including:**

- a) Fire operations;

**ACTION:** *There was an overview from Chief Baack and Assistant Chief French.*

- b) Status of procurement of District capital items through America Rescue Plan Act funding;

**ACTION:** *Status reviewed by the Board.*

- c) Status of repairs to CPVFD pumper truck and take any necessary actions on same;

**ACTION:** *Status reviewed by the Board.*

- d) Consider requests for acquisition of capital item(s) or amendments to previously-approved requests and take any necessary action on same;

**ACTION:** *Status reviewed by the Board.*

**MOTION:** Made by Commissioner Garner to approve Fire Chief's report.  
**SECOND:** Made by Commissioner Campbell.  
**VOTE:** Motion carried unanimously.



Walker County ESD # 3 – Board of Commissioners

- 10. Review Statements of Qualifications for geotechnical engineering services for the District's future station site development and take any necessary actions on same;**  
*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Bilberry to TABLE.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

**ACTION:** TABLE

- 11. Consider request for Qualification for additional professional services for the development and construction of the District's future station, and take any necessary action on the same;**  
*Commissioner McCaffety presented information.*

**ACTION:** TABLE

- 12. Determine construction delivery method for the District's future station;**  
*Commissioner McCaffety presented information.*

**ACTION:** TABLE

- 13. Attorney's Report;**  
*Melanie presented information.*

**MOTION:** Made by Commissioner Avritt to approve Attorney's Report.  
**SECOND:** Made by Commissioner Garner.  
**VOTE:** Motion carried unanimously.

- 14. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and**

None

- 15. Adjournment.**  
*The next meeting is scheduled for August 9, 2024 at 6:30 p.m.*

**ACTION:** Commissioner McCaffety adjourned meeting at 7:16 p.m.

  
Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 8-9-24

