

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session June 14, 2024 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer/Secretary	Absent/Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None at this time

4. APPROVAL OF MINUTES

Approve minutes of the May 10, 2024 regular and May 13, 2024 canvassing meetings;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Minutes as presented.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

5. Discuss potential for November 5, 2024 Sales and Use Tax Election:

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve potential for November 5, 2024 Sales and Use Tax Election;
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

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6. **Bookkeeper's Report, including:**

- a. **authorize payment of bills/invoices; and**
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve Bookkeeper's Report, including authorize payment of bills/invoices as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried unanimously.

- b. **annual review of Order Regarding Annual Review of Rules, Policies and Code of Ethics for the Investment of District Funds;**
Commissioner McCaffety presented information.

ACTION: TABLE

7. **Tax Assessor-Collector's Report;**

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Tax Assessor-Collector Report as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried unanimously.

8. **Review and accept insurance proposal from VFIS (expires July 3rd);**

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve and accept insurance proposal from VFIS that was presented by Mr. Strike with VFIS Insurance.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried unanimously.

9. **Webmaster's Report;**

Commissioner McCaffety presented information.

ACTION: Table

10. **Review potential available grants and authorize application for same, as necessary;**

Commissioner McCaffety presented information.

ACTION: Table

11. **CPVFD Fire Chief's Report, including:**

- a) Fire operations;

ACTION: *There was an overview of calls from Assistant Chief John French.*

- b) Status of procurement of District capital items through America Rescue Plan Act funding;

ACTION: *Status reviewed by the Board.*

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c) Status of repairs to CPVFD pumper truck and take any necessary actions on same;
ACTION: *Status reviewed by the Board.*

d) Consider requests for acquisition of capital item(s) or amendments to previously-approved requests and take any necessary action on same;
ACTION: *Status reviewed by the Board.*

MOTION: Made by Commissioner Garner to approve Fire Chief's report.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried unanimously.

12. Strategic Planning Committee Report regarding District strategic plan preparation;

ACTION: TABLE

13. Consider improvements to or to serve the District's future station site and take any necessary actions on same;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve to move forward with solicitation for bids.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

14. Attorney's Report;

ACTION: TABLE

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

None

16. Adjournment.

The next meeting is scheduled for July 12, 2024 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:26 p.m.

Billy Avritt
Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 7-12-24

