

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session July 14, 2023 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: None at this time

4. APPROVAL OF MINUTES

Approve minutes of June 9 2023, regular meeting.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Minutes from June 9, 2023.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

5. Bookkeeper's Report including;

Eric Johnston presented information.

a. Authorize payment of bills/invoices,

ACTION: Eric Johnston presented information.

b. Authorize investment of District funds,

ACTION: There was discussion on this among the Board.

Commissioner Campbell asked to make a Motion to approve Bookkeepers Report.

Commissioner McCaffety stated there were more line items. The Board discussed items along with discussions with Legal Counsel, Regina via phone.

c. Review draft Fiscal year Ending September 30, 2023, Budget,

ACTION: There was discussion on this with the Board.

d. Authorize quarterly Assessment Payment to Walker County Appraisal District,

ACTION: Eric Johnston presented information.

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MOTION: Made by Commissioner Campbell to approve Bookkeeper's Report; including to authorize payment of bills/invoices, authorize investment of District funds, with \$400,000.00 in one account and \$100,000.00 in a separate account, review draft Fiscal year Ending September 30, 2023, Budget and authorize quarterly Assessment Payment to Walker County Appraisal District.

There was discussion regarding the amount of investments from Regina.

AMENDED MOTION: Made by Commissioner Campbell to approve Bookkeeper's Report; including to authorize payment of bills/invoices, authorize investment of District funds, with \$450,000.00 in one account and \$100,000.00 in a separate account, review draft Fiscal year Ending September 30, 2023, Budget and authorize quarterly Assessment Payment to Walker County Appraisal District.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

6. Tax Assessor-Collector's Report;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Tax Assessor-Collector's Report.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

7. CPVFD Fire Chief's Report, including:
Chief Justin Baack presented information.

a. fire operations;

ACTION: *There was an overview of calls for service.*

b. status of build of new fire truck;

ACTION: *There was an update of no new news.*

c. status of procurement of District capital items through America Rescue Plan Act funding;

ACTION: *There was an update on the ARP funding.*

d. review and approve Asset Lease Agreement with CPVFD;

ACTION: *There was discussion regarding this and what was currently in the contract.*

MOTION: Made by Commissioner Avritt to approve CPVFD Fire Chief's Report.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

8. Consider proposals for fencing the District's real property;
Commissioner McCaffety presented information and stated there is no update.

ACTION: *There was discussion and was TABLED.*

9. Authorize obtaining bids for road construction at the District's property;
Commissioner McCaffety presented information and stated there was a need for more plans.

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The discussion went back in forth from item 8 to 9. Commissioner Avritt stated they needed to get back on track as it was confusing as to which item they were on. The Board apparently has more than one agenda and they are not the same. Commissioner McCaffety stated they are using the one he posted. So, number 9 is actually the Web Master Report.? The Board continued discussion on the road construction and fencing for the real property. Lots of confusion among the Board on Agenda items and corresponding number. (NOTE – The agenda that was posted has 13 items)

ACTION: No Action as it was not on Agenda per Commissioner McCaffety?

10. Webmaster's Report; *(Per Commissioner McCaffety this is item 9)*
Bob Stoudt gave an update.

ACTION: Webmasters Report received.

MOTION: Made by Commissioner Campbell to accept Webmasters Report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

11. Attorney's Report, including: *(Per Commissioner McCaffety this is item 10)*

a. review City of Huntsville vs. the District matters;

Regina gave an update on the City vs. District matters. The Supreme Court denied the appeal from the City of Huntsville. The City is no longer pursuing the matter and the area is deemed annexed.

MOTION: Made by Commissioner Campbell to accept Attorney's report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.


12. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

ACTION: None at this time.

13. Adjournment.

The next meeting is scheduled for August 11, 2023 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:43 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 8-11-2023

