

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session August 12, 2022 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance ~~and Texas Pledge~~ were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: No Comments presented.

4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, July 8, 2022.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Garner to approve Minutes from July 8, 2022 as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

5. Confirm engagement of auditor for preparation of fiscal Year Ending (“FYE”) September 30, 2022 audit report;
Commissioner McCaffety presented information. There was discussion with Monica regarding this item via phone.

MOTION: Made by Commissioner Campbell to approve engagement of auditor for preparation of fiscal Year Ending (“FYE”) September 30, 2022 audit report;

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously

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6. Bookkeeper's Report and authorize payment of bills/invoices;
- authorize payment of bills/invoices; and
 - discuss draft Budget for Fiscal Year Ending ("FYE") September 30,2023 and appoint budget committee, as necessary;
(a. & b) Eric Johnston presented information. There was discussion on the bills and invoices presented to be paid. There was discussion on the proposed budget.

MOTION: ~~Made by~~ Commissioner Garner to accept the Bookkeeper's report and authorize the payment of bills.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

7. Tax Assessor's Report;
- Commissioner McCaffety presented information. The amount of projected revenues was discussed and will be verified before the next meeting.*

MOTION: Made by Commissioner Avritt to accept the Tax Assessor's report.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

8. Review 2022 Tax Rate setting process and proposed tax rate, authorize publication of proposed tax rate and set public hearing date, if necessary;
- Commissioner McCaffety presented information. There was discussion among the Board.*

MOTION: Made by Commissioner Avritt to adopt the 2022 Tax Rate of \$ 0.93489 and authorize the publication of the proposed rate.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

9. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:
- fire operations; and
 - future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;
 - review CPVFD budget of estimated operations and capital expenditures for FYE September 30,2023 and take any necessary actions on same; and
 - status of procurement of District capital items through America Rescue Plan Act funding;
 - Chief Justin Baack and Assistant Chief John French presented information. There was an overview of calls; There were 99 calls. 47 were medical.*
 - There was discussion on the future building and construction.*
 - There was an update given regarding the draft budget of the Fire Department.*
 - There was an update given on items through the American Rescue Plan.*

MOTION: Made by Commissioner Bilberry to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

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10. Webmaster's Report,
Firefighter Bob Moody gave an update.

MOTION: Made by Commissioner Bilberry to accept Webmaster's report as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

11. Attorney's Report, including;
- a. review City of Huntsville vs. the District matters;
 - b. review District future structure options;
 - a. *Monica gave a general update on the City vs. District matters.*
 - b. *Commissioner McCaffety, non at this time.*

MOTION: Made by Commissioner Garner to accept Attorney's Report as presented.

SECOND: Made by Commissioner Bilberry.


VOTE: Motion carried unanimously.

12. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and
Commissioner McCaffety requested to go into Executive Session regarding the purchase of the Fire Truck. Monica stated that there are certain reasons to convene in Executive session and the purchase of the Fire Truck is not one of the criteria.

ACTION: None at this time.

13. Adjournment.
The next meeting is scheduled for September 9, 2022 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 8:17 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 9-9-2022

