

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session March 8, 2024 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer/Secretary	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None

4. APPROVAL OF MINUTES

Approve minutes of the February 9, 2024 regular meeting;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Minutes as presented.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

5. ELECTION AGENDA:

a. Update on May 4, 2024 Sales Tax Election matters, and take any necessary actions on same; and

Regina Adams, presented information. There was discussion with the Board.

MOTION: Made by Commissioner Campbell to receive update and early voting dates 4/22-4/30 and election day May 4, 2024.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

b. Sales and Use Tax town hall preparation and necessary actions regarding same;

Regina Adams, presented information. There was discussion with the Board. Date will be April 18 at 6:30 p.m. at Station 41.

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6. **Bookkeeper's Report, including:**

a. **Authorize payment of bills/invoices;**

Commissioner McCaffety went over each receipt presented by the CPVFD.

b. **Amend Fiscal Year Ending September 30, 2024 Budget; and**

Commissioner McCaffety and the Board went over.

MOTION: Made by **Commissioner Garner** to add a line item for the Election out of Capitol Reserves.

SECOND: Made by **Commissioner Campbell.**

VOTE: Motion carried unanimously.

c. **Review Investment Report and authorize investment of District funds, as necessary;**
Eric Johnston and the Board went over.

7. **Tax Assessor-Collector's Report;**

Commissioner McCaffety presented information.

MOTION: Made by **Commissioner Bilberry** to accept the Tax Assessor's report.

SECOND: Made by **Commissioner Garner.**

VOTE: Motion carried unanimously.

8. **Webmaster's Report:**

Bob Stoudt presented information.

MOTION: Made by **Commissioner Avritt** to accept the Webmaster's report.

SECOND: Made by **Commissioner Bilberry.**

VOTE: Motion carried unanimously.

9. **Review branding of District funded real and personal property matters and take any necessary actions on same;**

Regina Adams, presented information.

ACTION: *There was discussion with the Board.*

10. **Review branding of District funded real and personal property matters and take any necessary actions on same;**

Regina Adams, presented information.

ACTION: *Item Tabled.*

11. **CPVFD Fire Chief's Report, including:**

Assistant Chief John French presented information.

a) Fire operations;

ACTION: *There was an overview of calls.*

b) Status of procurement of District capital items through America Rescue Plan Act funding;

ACTION: *The truck is in and being outfitted. Commissioner Kuykendall spoke about the County process.*

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- c) Status of repairs to CPVFD pumper truck and take any necessary actions on same;
ACTION: *Pending for their ESD meeting at the end of the month.*
- d) Consider repairs for acquisition of capitol item(s) and take any necessary actions on same;
ACTION: *There was discussion with the Board.*

MOTION: Made by Commissioner Garner to approve as discussed.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

- 12. Strategic planning committee report for District's strategic plan preparation;**
Commissioner McCaffety presented information. There was discussion on who would make up the committee.

MOTION: Made by Commissioner Bilberry to accept as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried unanimously.

- 13. Consider improvements to or to serve the District's real property and take any necessary actions on same;**

ACTION: No action at this time.

- 14. Attorney's Report;**

ACTION: No action at this time.

- 15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and**

ACTION: None at this time.

- 16. Adjournment.**

The next meeting is scheduled for April 12 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:32 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 4-12-24

