

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session September 9, 2022 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Absent
Commissioner, Floyd Garner	Assistant Treasurer	Absent/Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: Commissioner Kuykendall spoke and praised the Fire Department for the efforts on the big fire on the East side of the County and their ability to contain it quickly. CPVFD did an outstanding job.

*Commissioner McCaffety asked if they should vote on citizens input.
(NOTE: This is not an actionable item)*

MOTION: Made by Commissioner Avritt to approve citizens comment.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

4. APPROVAL OF MINUTES

Commissioner Garner is now present.

Approve minutes of Regular Meeting, August 12, 2022.

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Minutes from August 12, 2022 as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

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5. Bookkeeper's Report and authorize payment of bills/invoices;
- authorize payment of bills/invoices; and
 - adopt Order Adopting Budget for Fiscal Year Ending ("FYE") September 30, 2023;
(a. & b) Eric Johnston presented information. There was discussion on the bills and invoices presented to be paid. Commissioner McCaffety stated that they need an invoice for the Public Waste even though it is drafted monthly, they need the paper invoice. There was discussion on the proposed budget.

MOTION: Made by Commissioner Garner to accept the Order Adopting Budget for Fiscal Year Ending ("FYE") September 30, 2023

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

Commissioner McCaffety stated that was on the Budget, we should have picked up payment of bills in that Motion.

MOTION: Made by Commissioner Garner to accept the Bookkeeper's report and authorize the payment of bills as presented during the meeting.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

6. Review and approve Crabbs Prairie Volunteer Fire Department ("CPVFD") budget of Operations and capital expenditures for FYE September 30, 2023;
Chief Justin Baack and Assistant Chief John French presented information. There was an overview of calls; there were 118 calls total. Commissioner McCaffety stated that they got out of order. Commissioner McCaffety discussed this and that it had already been voted on.

MOTION: Made by Commissioner Avritt to accept approve the Crabbs Prairie Volunteer Fire Department ("CPVFD") budget of Operations and capital expenditures for FYE September 30, 2023;

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

7. Tax Assessor's Report;

Commissioner McCaffety presented information and stated he had not received a report at this time. There was discussion that there might be an issue with the emails and the reports are coming from a different lady. We have not received a month end report.

MOTION: Made by Commissioner Avritt to accept the Tax Assessor's report of what Commissioner McCaffety did receive.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

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8. Public hearing regarding proposed 2022 tax rate;

ACTION: Public Hearing was opened at
(Commissioner McCaffety did not state a time)

*Commissioner McCaffety stated the proposed rate is .93489.
There was no discussion or anyone present to speak for or against the rate.*

ACTION: Public Hearing was closed at
(Commissioner McCaffety did not state a time)

9. Adopt Order Setting Rate and Levying Tax for 2022;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Garner to Adopt Order Setting Rate and Levying Tax for 2022 with a rate of .93489.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

10. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:
- fire operations; and
 - future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;
 - status of procurement of District capital items through America Rescue Plan Act funding;
*Chief Justin Baack and Assistant Chief John French presented information.
There was an overview of calls; there were 118 calls. Chief Baack asked if the 1st falls on a Friday can we have until the following Monday to turn in the Financial reports. It was a consensus that that would be ok. There was discussion on the future building and construction. There was an update given on items through the American Rescue Plan. There was discussion on ordering the new trucks.*

MOTION: Made by Commissioner Campbell to order the trucks requested by the Crabbs Prairie Volunteer Fire Department.

SECOND: Made by Commissioner Garner.

There was discussion on when they can be ordered. The time line is mid-October. There was discussion on going ahead and ordering now so we don't miss out on getting in line. Commissioner McCaffety stated we should hold off until the next meeting for approval. Regina stated they should go ahead and order so they don't miss an opportunity with the Buy Board to get them ordered. The problem is per Chief Baack is that you cannot order them now. There is not a price from Chevrolet to go off of. The earliest date is October 17th to place an order. There was discussion regarding this.

(Above Motion was not voted on – it needed to be rescinded)

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- MOTION:** Made by Commissioner Avritt to accept the Crabbs Prairie Volunteer Fire Department Fire Chief's Report and authorization to order trucks.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried unanimously.

11. Webmaster's Report,
Firefighter Bob Moody gave an update.

- MOTION:** Made by Commissioner Campbell to accept Webmaster's report.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried unanimously.

12. Attorney's Report, including;
a. review City of Huntsville vs. the District matters;
b. review District future structure options;
a. Monica gave a general update on the City vs. District matters.
b. Commissioner McCaffety, non at this time.

ACTION: Report received – the Board did not vote.

Commissioner Avritt asked to have the Board vote on the Attorney's Report

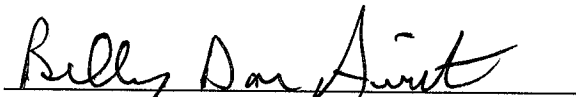
- MOTION:** Made by Commissioner Avritt to accept Attorney's Report as presented.
SECOND: Made by Commissioner Garner.
VOTE: Motion carried unanimously.

13. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None at this time.

14. Adjournment.
The next meeting is scheduled for October 14, 2022 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at *(Time was not stated)*


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 10-17-22

