

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session May 13, 2022 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Roll call was preformed

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent/On Duty

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: No Comments from Visitors

4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, April 8, 2022.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve Minutes from April 8, 2022 as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

5. Review and approve Cooperative Agreement between the County of Walker and the District related to American Rescue Plan Act funding;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to approve Cooperative Agreement between the County of Walker and the District related to American Rescue Plan Act funding.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

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6. Approve Interlocal Participation Agreement and related Resolution for participation in Houston-Galveston Area Council Buy Board Purchasing Cooperative;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to approve Interlocal Participation Agreement and related Resolution for participation in Houston-Galveston Area Council Buy Board Purchasing Cooperative
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

7. Bookkeeper's Report and authorize payment of bills/invoices;
Eric Johnston presented information. There was discussion on the bills and invoices presented to be paid. CPVFD Chief, Justin Baack and Assistant Chief John French also spoke regarding the receipts.

MOTION: Made by Commissioner Bilberry to accept the Bookkeeper's report and authorize the payment of bills and invoices as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried unanimously.

8. Adopt Order regarding Annual Review of Rules, Policies, and Code of Ethics for Investment of District Funds;
Regina presented information via phone to the Board. There was discussion on s and invoices

MOTION: Made by Commissioner Campbell to Adopt Order regarding Annual Review of Rules, Policies, and Code of Ethics for Investment of District Funds.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

9. Tax Assessor's Report;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to Accept the Tax Assessor's report as presented.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried unanimously.

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10. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:

- a. fire operations; and
- b. future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;

Assistant Chief John French presented information. There was an overview of calls; Total of 48 Medical calls, responded to 25. Non-medical had a total of 25 calls with 23 answered. There was discussion on training, structure fires, wrecks and there was discussion on maintenance of trucks. Commissioner McCaffety gave a building update.

There was discussion about the building among the Board, Fire Chief, Regina and Keith Allen who was visitor at the meeting.

MOTION: Made by Commissioner Avritt to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report including authorizing the department to go ahead and enter into an agreement with stated contractor for construction of the additions to the Fire Department facility.

SECOND: Made by Commissioner Bilberry.

OPPOSED: Commissioner Campbell.

VOTE: Motion carried.

11. Webmaster's Report, including annual renewal of District website domain (expires June 9th);
Firefighter Bob Moody gave an update.

MOTION: Made by Commissioner Avritt to accept Webmaster's report as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

12. Discuss insurance renewal with VFIS (expires July 3rd);
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to authorize obtaining a proposal for renewing insurance with VFIS.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

13. Annual review of consultants' contracts;
Regina gave an update. Commissioner McCaffety discussed the review.

MOTION: Made by Commissioner Avritt to accept the annual review of the consultant's contracts.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

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14. Attorney's Report, including review City of Huntsville vs. the District matters;
Regina gave an update. The Court of Appeals are reviewing the briefs at this time.

MOTION: Made by Commissioner Avritt to accept Attorney's Report as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: No other at this time.

16. Adjournment.

The next meeting is scheduled for June 10, 2022 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:33 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 6-10-2022

