

## NOTICE OF PUBLIC MEETING

### WALKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Notice is hereby given pursuant to the Texas Government Code, Chapter 551, as amended, that the Board of Commissioners (the "Board") of Walker County Emergency Services District No. 3 (the "District") will conduct its regular meeting, open to the public, at **6:30 p.m., Friday, December 8, 2023**, at the **Crabbs Prairie Volunteer Fire Department ("CPVFD"), 28 FM 1696, Huntsville, Texas 77320**, a location inside the boundaries of the District, at which meeting the following matters will be considered and acted upon:

1. Call meeting to order;
2. Roll call;
3. Public comment;
4. Approve minutes of the November 10, 2023 regular meeting;
5. Bookkeeper's Report, including:
  - a. authorize payment of bills/invoices; and
  - b. review investment report and authorize investment of District funds, as necessary;
6. Tax Assessor-Collector's Report;
7. Webmaster's Report, including review proposal for new District website software and take necessary actions on same;
8. CPVFD Fire Chief's Report, including:
  - a. fire operations;
  - b. consider potential conveyance of brush truck to the District from CPVFD and related documentation;
  - c. status of build of new fire truck;
  - d. status of procurement of District capital items through America Rescue Plan Act funding; and
  - e. consider repairs to CPVFD pumper truck and take any necessary actions on same;
9. Appoint strategic planning committee for District strategic plan preparation;
10. Status of preparation of Access Easement for District real property, including proposal for survey services, and take any actions on same;
11. Consider improvements to or to serve the District's real property and take any necessary actions on same;
12. Attorney's Report, including review and approve 2024 annual agenda;
13. Authorize publication of Notice of District Administration Office Address;
14. Authorize filing of financial and tax-related information with Texas Comptroller pursuant to Local Government Code, §203.062 and §403.0241 for the Special Purpose District Information Database;
15. Authorize filing of Annual Report with the Texas Department of Emergency Management (SAFE-D);
16. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and
17. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

EXECUTED this 29<sup>th</sup> day of November, 2023.

WALKER COUNTY EMERGENCY  
SERVICES DISTRICT NO. 3



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