

# Walker County ESD # 3 – Board of Commissioners

---

## Minutes for Regular Session April 8, 2022 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Roll call was preformed

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent/On Duty

#### 3. PRESENTATIONS BOARD/CITIZENS COMMENT

**ACTION:**            **Comments received by the Board.**

#### 4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, March 11, 2022.  
*Commissioner McCaffety presented information.*

**MOTION:**            **Made by Commissioner Bilberry to approve Minutes from  
March 11, 2022 as presented.**

**SECOND:**            **Made by Commissioner Campbell.**

**VOTE:**                **Motion carried unanimously.**

#### 5. Discuss and take necessary action in connection with receipt of American Rescue Plan Act of 2021 funds from Walker County:

*Commissioner McCaffety presented information. CPVFD Chief Baack, presented Information regarding the Approval for Walker County Commissioners Court for a total of \$169,639.20 that includes: Two (2) #3/4 ton trucks with camper shells and outfitted for First Responder with the exception on the radio; Two (2) CPR Machines and Two (2) AED's. There was discussion on who would own if the County purchases versus the ESD 3 and have Walker County refund the funding to ESD3. There was discussion among the Board.*

**ACTION:**            **TABLE at this time.**

# Walker County ESD # 3 – Board of Commissioners

---

## FINANCIAL REPORTS

6. Bookkeeper's Report and authorize payment of bills/invoices;  
*Eric Johnston presented information. There was discussion on the bills and invoices presented to be paid.*

**MOTION:** Made by Commissioner Campbell to accept the Bookkeeper's report and authorize the payment of bills and invoices as presented.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

7. Investment Policy and authorize establishment of account(s) in investment pool(s) as may be necessary;  
*Commissioner McCaffety presented information. Monica spoke via telephone regarding this. Eric Johnston also spoke regarding the investments. There was discussion regarding investing the funds received by tax payers. Monica spoke regarding the investing.*

**MOTION:** Made by Commissioner Avritt to have the ESD 3 Investment officer work with the ESD 3 Bookkeeper to proceed with opening up the TexPool account.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

8. Tax Assessor's Report;  
*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Campbell to accept the Tax Assessors Report.

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

## SERVICE PROVIDER REPORTS

9. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including;
- Fire operations.
  - Future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;

*Chief Justin Baack presented information. There was an overview of calls; Total of 90 and responded 75 to. There was discussion on the calls and the majority are medical calls, 46 were medical and we responded to 31. There was also discussion on training and growth in the department.*

**MOTION:** Made by Commissioner Avritt to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report.

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

# Walker County ESD # 3 – Board of Commissioners

---

10. Webmaster's Report;

*Commissioner McCaffety stated Mr. Moody was absent due to responding to a fire call.*

**ACTION: PASS at this time.**

11. Attorney's Report, including;

a) Review City of Huntsville vs. the District matters and;

*Commissioner McCaffety discussed this with Monica via phone with an update.*

**MOTION: Made by Commissioner Avritt to accept Attorney's report as presented.**

**SECOND: Made by Commissioner Bilberry.**

**VOTE: Motion carried unanimously.**

12. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

**ACTION: No other at this time.**

13. Adjournment.

*The next meeting is scheduled for May 13, 2022 at 6:30 p.m.*

**ACTION: Commissioner McCaffety adjourned meeting at 7:35 p.m.**

  
Secretary/Commissioner Billy Don Avritt

Minutes Approved on: 5-13-22

