

# Walker County ESD # 3 – Board of Commissioners

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## Minutes for Regular Session November 11, 2022 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent

#### 3. PRESENTATIONS BOARD/CITIZENS COMMENT

**ACTION:**           None Presented

#### 4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting October 17, 2022.  
*Commissioner McCaffety presented information.*

**MOTION:**       **Made by Commissioner Bilberry to approve Minutes from  
October 17, 2022 as presented.**

**SECOND:**       **Made by Commissioner Campbell.**

**VOTE:**           **Motion carried unanimously.**

#### 5. Bookkeeper's Report, including:

- a. authorize payment of bills/invoices; and
- b. review and approve Agreement for Bookkeeping Services with Eric R. Johnston;  
*Eric Johnston was absent, Commissioner McCaffety presented information. There was discussion on the bills and invoices presented to be paid.*

**MOTION:**   **Made by Commissioner Avritt to approve Bookkeepers report, authorize  
payment of bills/invoices.**

*There was discussion on review and approval of agreement for bookkeeping services.*

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**b. review and approve Amended Agreement for Bookkeeping Services with Eric R. Johnston**

*There was discussion a request of a raise to \$35.00 per hour for services.*

**MOTION: Made by Commissioner Campbell to mended Agreement for Bookkeeping Services with Eric R. Johnston.**

*Commissioner Avritt stated that a Motion had already been made to pay bills.*

**MOTION: Made by Commissioner Avritt to approve Bookkeepers report, authorize payment of bills/invoices and approve amended Agreement for Bookkeeping Services with Eric R. Johnston**

**SECOND: Made by Commissioner Bilberry.**

**VOTE: Motion carried unanimously.**

**6. Tax Assessor's Report;**

*Commissioner McCaffety presented information.*

**MOTION: Made by Commissioner Campbell to accept the Tax Assessor's report.**

**SECOND: Made by Commissioner Bilberry.**

**VOTE: Motion carried unanimously.**

**7. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:**

a. fire operations; and

b. status of the Crabbs Prairie Fire Station construction and take necessary actions on same;

c. status of procurement of District capital items through America Rescue Plan Act funding;

*Chief Justin Baack and Assistant Chief John French presented information.*

*There was an overview of calls; there were 84 calls. There was discussion on the new leadership implementation for the department.*

**MOTION: Made by Commissioner Campbell to accept the Fire Chiefs report.**

**SECOND: Made by Commissioner Avritt.**

**VOTE: Motion carried unanimously.**

**8. Webmaster's Report,**

**ACTION: TABLE at this time.**

**9. Attorney's Report, including;**

a. review City of Huntsville vs. the District matters;

b. review District future structure options;

*Monica gave a general update on the City vs. District matters.*

**MOTION: Made by Commissioner Bilberry to accept Attorney's Report.**

**SECOND: Made by Commissioner Campbell.**

**VOTE: Motion carried unanimously.**

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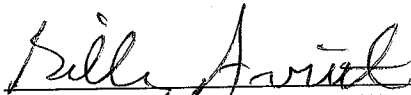
10. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

**ACTION:** None at this time.

11. Adjournment.

*The next meeting is scheduled for December 9, 2022 at 6:30 p.m.*

**ACTION:** Commissioner McCaffety adjourned meeting at 7:10 p.m.



Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 12-9-22

