

# Walker County ESD # 3 – Board of Commissioners

---

## Minutes for Regular Session February 11, 2022 at 6:30 p.m.

### GENERAL ITEMS

Prayer was led by Commissioner McCaffety.  
Pledge of Allegiance and Texas Pledge were performed.

#### 1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

#### 2. ROLL CALL

Roll call was preformed

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mr. Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent (On Duty)

#### 3. PRESENTATIONS BOARD/CITIZENS COMMENT

*Commissioner Kuykendal spoke and stated he had spoke with Deborah Gilbert form Dispatch regarding the letter we all received. We are waiting on a response for the Walker County District Attorney's office on how we need to proceed.*

*Monica, ESD Attorney stated they would talk about this more in Executive Session.*

**ACTION:**            **Comments received by the Board.**

4. Administration of Oaths of Office, execution of Affidavits of Commissioners and Statements of Appointed Officers;  
*Regina Adams, Counsel for the Board administered the Oath for Commissioner Campbell.*

**ACTION:**            **Oaths taken by Commissioner Campbell.**

**MOTION:**           **Made by Commissioner Bilberry to approve Administration of Oaths of Office, execution of Affidavits of Commissioners and Statements of Appointed Officers for Commissioner Campbell.**

**SECOND:**           **Made by Commissioner Avritt.**

**VOTE:**               **Motion carried unanimously.**

## Walker County ESD # 3 – Board of Commissioners

---

5. Election of Officers;  
*Commissioner McCaffety presented information that they had done this at the last meeting.*

**ACTION:**           None

### 6. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, January 14, 2022.  
*Commissioner McCaffety presented information.*

**MOTION:**       **Made by Commissioner Bilberry to approve Minutes from January 14, 2022 as presented.**

**SECOND:**       **Made by Commissioner Campbell.**

**VOTE:**           **Motion carried unanimously.**

### FINANCIAL REPORTS

7. Review and approve audit report for fiscal year ended September 30, 2021 and authorize necessary filing of same;  
*Commissioner McCaffety presented information. Jennifer was present and gave information to the Board. There was discussion among the Board. Commissioner Kuykendall asked that Monica file this with Walker County Commissioners Court also.*

**MOTION:**       **Made by Commissioner Campbell to Approve audit report for fiscal year ended September 30, 2021 and authorize necessary filing of same.**

**SECOND:**       **Made by Commissioner Avritt.**

**VOTE:**           **Motion carried unanimously.**

8. Bookkeeper's Report and authorize payment of bills/invoices;  
*Commissioner McCaffety presented information. Legal fees for litigation this month is \$ 23,612.50. We are just about maxed out on the \$50,000.00 insurance coverage. Legal fees for ESD Attorneys is \$ 3,013.38. CPVFD bills for reimbursement is \$ 12,231.76.*

**MOTION:**       **Made by Commissioner Bilberry to accept the Bookkeeper's report and authorize the payment of bills and invoices as presented.**

**SECOND:**       **Made by Commissioner Campbell.**

**VOTE:**           **Motion carried unanimously.**

9. Amend budget for fiscal year ending September 30, 2022;  
*Commissioner McCaffety presented information. Monica stated this was put on from Regina. The Board is assuming it is for the additional funds for Litigation expenses approved at the last meeting to increase it \$25,000.00.*

**MOTION:**       **Made by Commissioner Bilberry to Amend budget for fiscal year ending September 30, 2022;**

**SECOND:**       **Made by Commissioner Avritt.**

**VOTE:**           **Motion carried unanimously.**

## Walker County ESD # 3 – Board of Commissioners

---

10. Tax Assessor's Report;

*Commissioner McCaffety presented information.*

**MOTION:** Made by Commissioner Avritt to accept the Tax Assessors Report.

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

11. Adopt Resolution Concerning Exemptions from Taxation for 2022 Tax Year;

*Commissioner McCaffety presented information. Monica stated last month was the delinquent taxes. This is for exemptions for 2022.*

**MOTION:** Made by Commissioner Avritt to adopt Resolution Concerning Exemptions from Taxation for 2022 Tax Year;

**SECOND:** Made by Commissioner Bilberry.

**VOTE:** Motion carried unanimously.

### SERVICE PROVIDER REPORTS

12. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including;

a) Fire operations.

b) Future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;

*Chief Justin Baack presented information. There was an overview of calls; Total of 67 and responded to 59. There was discussion on the calls. There was also discussion on the building upgrades.*

**MOTION:** Made by Commissioner Bilberry to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report

**SECOND:** Made by Commissioner Campbell.

**VOTE:** Motion carried unanimously.

13. Webmaster's Report;

*Firefighter Bob Moody gave an update and presented information for the report.*

**MOTION:** Made by Commissioner Campbell to accept the Webmaster's report.

**SECOND:** Made by Commissioner Avritt.

**VOTE:** Motion carried unanimously.

14. Attorney's Report, including;

a) Review City of Huntsville vs. the District matters and;

### EXECUTIVE SESSION

**ACTION:** Commissioner McCaffety called Executive Session under Section \_\_\_\_\_ ? at 7:19 p.m.

**ACTION:** Commissioner McCaffety reconvened back in to Regular Session at 7:30 p.m.

# Walker County ESD # 3 – Board of Commissioners

---

**ACTION: None taken.**

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

**ACTION: No other at this time.**

16. Adjournment.

*The next meeting is scheduled for March 11, 2022 at 6:30 p.m.*

**ACTION:** Commissioner McCaffety adjourned meeting at 7:32 p.m.

  
Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 3-11-22

