

CERTIFICATE FOR ORDER

THE STATE OF TEXAS

§

COUNTY OF WALKER

§

§

The undersigned officer of the Board of Commissioners of Walker County Emergency Services District No. 3 hereby certifies as follows:

1. The Board of Commissioners of Walker County Emergency Services District No. 3 convened in a special meeting on the 9th day of September, 2022, at the Crabbs Prairie Volunteer Fire Department, FM 1696, Huntsville, Texas 77320, and the roll was called of the duly constituted officers and members of the Board, to wit:

Robert McCaffety	President
Huey Campbell	Vice President
Billy Don Avritt	Secretary
Mike Bilberry	Treasurer
Floyd Garner	Asst. Secretary/Asst. Treasurer

and all of said persons were present, except Commissioner Bilberry, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

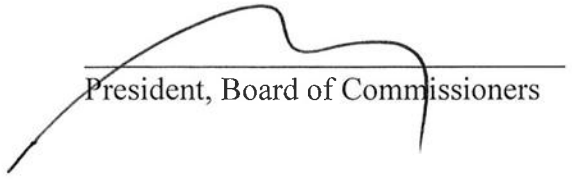
ORDER ADOPTING BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 4 **NOES:** 0

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the District's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED the 9th day of September, 2022.



President, Board of Commissioners



Secretary, Board of Commissioners

(DISTRICT SE



ORDER ADOPTING BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023

STATE OF TEXAS §
COUNTY OF WALKER §
WALKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3 §

WHEREAS, WALKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3 (the "District") is a political subdivision of the State of Texas, organized as provided by Article III, Section 48-e, of the Texas Constitution and by Chapter 775, Texas Health and Safety Code (the "Code"), and operating pursuant to Chapter 775 of the Code; and

WHEREAS, pursuant to Chapter 775 of the Code, the District is required to adopt an annual budget for each fiscal year; and

WHEREAS, the Board of Commissioners of the District has previously determined that the District's fiscal year will be October 1 through September 30 of each year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF WALKER COUNTY EMERGENCY SERVICES DISTRICT NO. 3:

1. That the recitals contained herein above are found to be true and correct.
2. That the District hereby adopts the budget set forth on the attached Exhibit "A" as its annual budget for the fiscal year ending September 30, 2023.
3. That this Order shall be effective immediately upon its adoption.

EXHIBIT A

Walker County Emergency Services District #3

Annual Budget - Consolidated

Fiscal Year 2023 - Adopted

		<u>Estimated</u>
REVENUES		
Walker County TAC		\$ 800,000.00
EXPENDITURES		
<u>ESD Administration</u>		
Advertising - Legal Notices	\$ 1,000.00	
Insurance	2,500.00	
Professional Fees & Services	43,000.00	
Training	3,000.00	
Website Development/Maintenance	2,000.00	
Email Accounts (6 @ \$15/mo)	1,080.00	
TOTAL ESD ADMINISTRATION EXPENSES	<u>\$ 52,580.00</u>	
<u>Crabbs Prairie Volunteer Fire Department</u>		
<u>OPERATING EXPENDITURES</u>		
Administrative	\$ 41,100.00	
Station, Facilities & Fixtures	41,850.00	
Vehicle & Apparatus Expense	48,300.00	
Support Equipment	66,600.00	
Training & Travel	27,500.00	
PPE & Uniforms	75,500.00	
TOTAL CPVFD OPERATING EXPENDITURES	<u>\$ 300,850.00</u>	
TOTAL ESD#3 OPERATING EXPENDITURES		<u>\$ 353,430.00</u>
OPERATING REVENUE OVER/(UNDER) EXPENDITURES		\$ 446,570.00
<u>CAPITAL EXPENDITURES</u>		
Apparatus & Vehicle	\$ 175,000.00	
Firefighting Equipment	30,000.00	
Buildings & Structures	275,000.00	
TOTAL CPVFD CAPITAL EXPENDITURES	<u>\$ 480,000.00</u>	
RESERVES		
Capital Reserves	\$ 50,000.00	
Emergency Contingency Reserves	50,000.00	
TOTAL RESERVES	<u>\$ 100,000.00</u>	
TOTAL CAPITAL EXPENDITURES & RESERVES		<u>\$ 580,000.00</u>
TOTAL REVENUES OVER/(UNDER) EXPENDITURES & RESERVES		\$ (133,430.00)
BEGINNING FUND BALANCE (10/1/2022)		<u>\$ 300,000.00</u>
ENDING FUND BALANCE (9/30/2023)		<u>\$ 166,570.00</u>

Walker County Emergency Services District #3

Annual Budget - Detailed

Fiscal Year 2023 - Adopted

Estimated

REVENUES

Walker County TAC

\$ 800,000.00

EXPENDITURES

ESD Administration

Advertising - Legal Notices	\$	1,000.00	
Insurance		2,500.00	
Professional Fees & Services			
Accounting (Annual Audit)	\$	6,000.00	
Appraisal District Fees		10,000.00	
Bookkeeping		3,000.00	
Legal		24,000.00	43,000.00
Training			
Cyber Liability	\$	1,500.00	
Public Funds		1,500.00	3,000.00
Website Development/Maintenance			2,000.00
Email Accounts (6 @ \$15/mo)			1,080.00
TOTAL ESD ADMINISTRATION EXPENSES			\$ 52,580.00

Crabbs Prairie Volunteer Fire Department

OPERATING EXPENDITURES

Administrative

Bank Fees	\$	50.00	
Dues & Certifications			
Certifications	\$	1,000.00	
Memberships		500.00	1,500.00
Event & Awards			
Banquet		3,000.00	
Events		500.00	
Firefighter Awards		500.00	4,000.00
Insurance			
VFIS		20,000.00	
Worker's Comp		5,000.00	25,000.00
Office Expense			
Computer Replacements		3,000.00	
Office Supplies		1,000.00	
Printing & Copies		100.00	4,100.00
Programs			
Active 911		500.00	
Emergency Report Writing		3,000.00	
ICS		500.00	
Net Motion		1,000.00	5,000.00
Services			
Accounting		450.00	

Crabbs Prairie Volunteer Fire Department

Pest Control	1,000.00	1,450.00	
TOTAL ADMININSTRATIVE			\$ 41,100.00
Station, Facilities & Fixtures			
Station Equipment			
Bay Door Openers	\$ 4,000.00		
Equipment, Appliances	1,500.00		
Ice Machine	5,000.00	\$ 10,500.00	
Station Maintenance			
Facilities/Grounds		5,000.00	
Station Supplies			
Janitorial	2,500.00		
Rehabilitation	2,500.00		
Working	6,500.00	11,500.00	
Utilities			
Electricity	8,000.00		
Fuel (Small Engine/Generator)	3,000.00		
Internet	2,000.00		
Propane	1,000.00		
Trash	850.00	14,850.00	
TOTAL STATION, FACILITES & FIXTURES			\$ 41,850.00
Vehicle & Apparatus Expense			
Operations			
Fuel	\$ 40,000.00		
Registration	300.00	\$ 40,300.00	
Repairs & Maintenance			
Maintenance	1,000.00		
Repairs	1,000.00		
Apparatus	6,000.00	8,000.00	
TOTAL VEHICLE & APPARATUS EXPENSE			\$ 48,300.00
Support Equipment			
Communication			
Pagers	\$ 10,000.00		
Radios	10,000.00	\$ 20,000.00	
Equipment			
Hoses, Nozzles, Adapters	5,000.00		
Scene-Drone, Lights, Thermal	35,000.00		
Tools, Saws, Extra, Power, Hand	4,500.00	44,500.00	
Medical			
AED	500.00		
Backboards	750.00		
Medical Bags	850.00	2,100.00	
TOTAL SUPPORT EQUIPMENT			\$ 66,600.00
Training & Travel			
Training			
In-House Props & Materials	\$ 7,500.00		
EMT Course	1,000.00		
EMT Medical	1,000.00		
Intro Class	1,000.00		
Katy Extracation	2,000.00		

Crabbs Prairie Volunteer Fire Department

Livingston Fire School	3,500.00		
Reporting/Writing	1,000.00		
TEEX Fire School	3,500.00		
Texas Forest Service	2,000.00	\$ 22,500.00	
Travel			
Lodging	2,500.00		
Meals	2,000.00		
Travel	500.00	5,000.00	
TOTAL TRAINING & TRAVEL		\$ 27,500.00	
PPE & Uniforms			
Firefighter Gear			
Boots/Gloves/Helmets	\$ 6,500.00		
Bunker Gear (Structure)	50,000.00		
Dual Purpose (Wildland/Extraction)	15,000.00		
Miscellaneous	1,500.00	\$ 73,000.00	
Uniforms			
Clothing (Class A, B, C)		2,500.00	
TOTAL PPE & UNIFORMS		\$ 75,500.00	
TOTAL CPVFD OPERATING EXPENDITURES		\$ 300,850.00	
TOTAL ESD#3 OPERATING EXPENDITURES			\$ 353,430.00
OPERATING REVENUE OVER/(UNDER) EXPENDITURES			\$ 446,570.00
<u>CAPITAL EXPENDITURES</u>			
Apparatus & Vehicle			
New Engine (\$700,000)			
Down Payment		\$ 175,000.00	
Firefighting Equipment			
Rescue Equipment		30,000.00	
Buildings & Structures			
Station Expansion		275,000.00	
TOTAL CPVFD CAPITAL EXPENDITURES		\$ 480,000.00	
<u>RESERVES</u>			
Capital Reserves		\$ 50,000.00	
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