

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session June 10, 2022 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:31 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Roll call was preformed

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: No Comments from Visitors

4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, May 13, 2022.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve Minutes from May 13, 2022 as presented.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

5. Bookkeeper's Report including:

- a. authorize payment of bills/invoices;
- b. amend Budget for Fiscal Year Ending (“FYE”) September 30, 2022; and
- c. discuss draft Budget for FYE September 30, 2023;

Commissioner McCaffety discussed the Budget amendment, to add \$ 50,000.00 for the building. Monica via phone spoke regarding the amendment and the draft for the next Budget Cycle. Commissioner McCaffety went back to item (a) to discuss bills and invoices. There was a review and discussion on the bills turned in by CPVFD.

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Item 5 continued with a discussion on the items for reimbursement to the Fire Department with the Board and Monica via telephone. Commissioner McCaffety concluded to pay all presented for reimbursement except hats and polo shirts. There was more discussion on what is assets of the Department and an asset of the Board.

MOTION: Made by Commissioner Campbell to accept the Bookkeeper's report and authorize the payment of bills and invoices and amend the budget.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

6. Tax Assessor's Report;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Garner to Accept the Tax Assessor's report as presented.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

7. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:
- fire operations; and
 - future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same; and
 - status of procurement of District capital items through American Rescue Plan Act funding;

Fire Chief, Justin Baack gave an overview of calls; total of 75 calls, 47 were Medical calls. There was discussion on training, structure fires, wrecks and there was discussion on maintenance of trucks.

There was discussion about the building construction among the Board.

Fire Chief, Justin Baack gave an update on the items through the American Rescue Plan.

There was discussion with Monica and the procedures with the agreement on these items.

MOTION: Made by Commissioner Garner to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried.

8. Webmaster's Report, including annual renewal of District website domain (expires June 9th);
Firefighter Bob Moody gave an update.

MOTION: Made by Commissioner Avritt to accept Webmaster's report as presented.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

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9. Review and accept insurance proposal renewal with VFIS (expires July 3rd);
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to authorize obtaining a proposal for renewing insurance with VFIS.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

10. Attorney's Report, including;
a. review City of Huntsville vs. the District matters; and
b. review future District structure options;

Monica gave an update. We are still waiting on the Appellate Court to report back.

MOTION: Made by Commissioner Bilberry to accept Attorney's Report as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

11. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

EXECUTIVE SESSION

ACTION:

Commissioner McCaffety called Executive Session under Section 551. (not stated) at 7:22 p.m.

ACTION:

Commissioner McCaffety reconvened back in to Regular Session at (not stated) p.m.

12. Adjournment.

The next meeting is scheduled for July 8, 2022 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:57 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 7-8-22

