

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session July 8, 2022 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: No Comments from Visitors

4. APPROVAL OF MINUTES

Approve minutes of Regular Meeting, June 10, 2022.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Garner to approve Minutes from June 10, 2022 as presented.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

5. Bookkeeper's Report and authorize payment of bills/invoices;
- authorize payment of bills/invoices; and
 - discuss draft Budget for Fiscal Year Ending ("FYE") September 30, 2023 and appoint budget committee, as necessary;
(a. & b) Eric Johnston presented information. There was discussion on the bills and invoices presented to be paid.

MOTION: Made by Commissioner Campbell to accept the Bookkeeper's report and authorize the payment of bills and invoices as presented.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

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ACTION: *There was discussion on the draft Budget for Fiscal Year Ending ("FYE") September 30, 2023 and appoint budget committee, as necessary;*

MOTION: **Made by Commissioner Campbell to accept the committee as the Bookkeeper, Treasurer and Assistant Treasurer.**

SECOND: **Made by Commissioner Avritt.**

VOTE: **Motion carried unanimously.**

6. Tax Assessor's Report;
including to authorize the first (1st) payment to Walker County Appraisal District for quarterly appraisal and collections budget allocations (due September 1, 2022); *Commissioner McCaffety presented information. The amount of projected revenues was discussed and will be verified before the next meeting.*

MOTION: **Made by Commissioner Garner to Accept the Tax Assessor's report as presented and to pay (25%) \$ 2,466.55 to the Appraisal District for quarterly appraisals.**

SECOND: **Made by Commissioner Bilberry.**

VOTE: **Motion carried unanimously.**

7. Crabbs Prairie Volunteer Fire Department Fire Chief's Report, including:
- fire operations; and
 - future building/capital needs for the Crabbs Prairie Fire Station and take any necessary actions on same;
 - review CPVFD budget of estimated operations and capital expenditures for FYE September 30, 2023 and take any necessary actions on same; and
 - status of procurement of District capital items through America Rescue Plan Act funding;
 - Chief Justin Baack and Assistant Chief John French presented information. There was an overview of calls; There were 68 calls. 47 were medical.*
 - There was a lengthy discussion on the future building, changes made to original construction proposal due to the needs of the Fire Department and the "owner" of the building.*
 - There was an update given regarding the draft budget of the Fire Department.*
 - There was an update given on the status of the items ordered through the American Rescue Plan.*

MOTION: **Made by Commissioner Avritt to accept Crabbs Prairie Volunteer Fire Department Fire Chief's Report**

SECOND: **Made by Commissioner Garner.**

VOTE: **Motion carried unanimously.**

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8. Webmaster's Report,
Firefighter Bob Moody gave an update.

MOTION: Made by Commissioner Campbell to accept Webmaster's report as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

9. Attorney's Report, including;
a. review City of Huntsville vs. the District matters;
b. review District future structure options;
Regina gave an update.

a. Nothing to report at this time.

b. Commissioner McCaffety Tabled this item.

MOTION: Made by Commissioner Garner to accept Attorney's Report as presented.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

10. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None at this time.

11. Adjournment.

The next meeting is scheduled for August 12, 2022 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:46 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 8-12-22

