

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session May 12, 2023 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:30 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent

3. PRESENTATIONS BOARD/CITIZENS COMMENT

ACTION: *Walker County Judge Colt Christian spoke to the Board. Walker County has a grant that is “funds for Community Engagement” up to a total of \$50,000.00, for use. The County is also supplying all the Fire Departments with smoke alarms and carbon dioxide alarms for the public.*

4. APPROVAL OF MINUTES

Approve minutes of April 21, 2023, regular meeting;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Minutes from April 21, 2023.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

5. Bookkeeper's Report including;
a. Authorize payment of bills/invoices;
Eric Johnston presented information.

MOTION: Made by Commissioner Avritt to approve Bookkeeper's Report and authorize payment of bills/invoices.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

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b. Annual review of Order Regarding Annual Review of Rules, Policies and Code of Ethics for the Investment of District Funds;

ACTION: No discussion or action on item.

c. Adopt Order Adopting Amended Budget for Fiscal Year Ending September 30, 2023;

ACTION: None discussion or action on item.

6. Tax Assessor-Collector's Report, including authorize quarterly payment to Walker County Appraisal District for appraisal and collections budget allocations.
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Campbell to approve Tax Assessor-Collector's Report; including authorize quarterly payment to Walker County Appraisal District for appraisal and collections budget allocations.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

7. CPVFD Fire Chief's Report, including:

Chief Justin Baack and Assistant Chief John French were present.

a. fire operations;

There was an overview of calls, there were 56 calls for service.

b. status of build of new fire truck;

There was an update on the build.

c. status of procurement of District capital items through America Rescue Plan Act funding;

There was an update on the ARP funding. The Department is changing vendors for the AED's and the ESD will pay for them and then request reimbursement for Walker County.

MOTION: Made by Commissioner Avritt to accept CPVFD Fire Chief's Report.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

8. Acquisition of real estate for future station site development and take any actions on same;
Commissioner McCaffety presented information. We have a closing on Monday.

MOTION: Made by Commissioner Bilberry to move forward with the Acquisition of real estate for future station site development.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

9. Webmaster's Report;

Bob Stoudt gave an update.

MOTION: Made by Commissioner Avritt to accept Webmasters Report.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

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10. Discuss insurance renewal with VFIS (expires July 3rd);

Commissioner McCaffety presented information. Counsel will follow up with this.

MOTION: Made by Commissioner Campbell to authorize our counsel to pursue the insurance renewal with VFIS.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

11. Annual Review of consultants' contracts;

Regina gave a review.

MOTION: Made by Commissioner Bilberry to accept review of consultant's contracts.

SECOND: Made by Commissioner Campbell

VOTE: Motion carried unanimously.

12. Attorney's Report, including:

a. review City of Huntsville vs. the District matters;

Regina gave an update on the City vs. District matters.

MOTION: Made by Commissioner Campbell to accept Attorney's Report.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

13. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary; and

ACTION: None at this time.

14. Adjournment.

The next meeting is scheduled for June 9, 2023 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:20 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 6-9-2023

