

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session November 10, 2023 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:35 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Absent
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent/Present

3. PRESENTATIONS BOARD/CITIZENS COMMENT

None.

4. APPROVAL OF MINUTES

Approve minutes of the October 13, 2023 regular meeting;
Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve Minutes of October 13, 2023.
SECOND: Made by Commissioner McCaffety.
VOTE: Motion carried unanimously.

Commissioner McCaffety deviated to item 6.

6. Tax Assessor-Collector's Report:

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Avritt to accept the Tax Assessor's report.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

Commissioner Garner joined the meeting.

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7. **Webmaster's Report:**

Bob Stoudt presented information. There was a discussion with the Board regarding the outdated software and what options the District has to move forward.

MOTION: Made by Commissioner Bilberry to accept the Webmaster's report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

5. **Bookkeeper's Report, including:**

a. Authorize payment of bills/invoices;

Commissioner McCaffety went over each receipt presented by the CPVFD.

b. Review investment report and authorize investment of District funds, as necessary;

Eric Johnston presented information.

MOTION: Made by Commissioner Garner to accept Bookkeepers report.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

8. **CPVFD Fire Chief's Report, including:**

Chief Justin Baack and Assistant Chief John French presented information.

a. Fire operations;

ACTION: *There was an overview as the Department is pending reports from Dispatch.*

b. Status of build of new fire truck;

ACTION: *Pending. Members are going in December to Ohio to see the truck.*

c. Status of procurement of District capital items through America Rescue Plan Act funding;

ACTION: *Brush Truck, grant – purchased. CPVFD paid some of what grant did not cover. Had to be titled to Walker County so Department is requesting it be titles to the ESD so the County can release liability.*

MOTION: Made by Commissioner Garner to approve CPVFD Fire Chief's Report.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

9. **Authorize engagement of Smither, Martin and Henderson PC in connection with preparation of an Access Easement;**

Commissioner McCaffety presented information. There was discussion on options.

MOTION: Made by Commissioner Bilberry to approve to run title on property.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

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10. Appoint strategic planning committee for District strategic plan preparation;

ACTION: PASS at the time.

11. Review sales tax consultant proposal(s) and take any necessary actions on same;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve sales tax consultant proposal.

SECOND: Made by Commissioner Garner.

VOTE: Motion carried unanimously.

12. Consider potential grant applications and take any necessary actions on same;

Tracy Stoudt presented information.

MOTION: Made by Commissioner Avritt to approve update on potential grants.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

13. Consider improvements to or to serve the District's real property and take any necessary actions on same;

ACTION: None at this time.

14. Attorney's Report;

ACTION: None at this time.

15. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

ACTION: None at this time.

16. Adjournment.

The next meeting is scheduled for December 8, 2023 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:35 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 12-8-23

