

Walker County ESD # 3 – Board of Commissioners

Minutes for Regular Session October 13, 2023 at 6:30 p.m.

GENERAL ITEMS

Prayer was led by Commissioner McCaffety.
Pledge of Allegiance and Texas Pledge were performed.

1. CALL TO ORDER

Walker County ESD #3 Board of Commissioners was called to order by President, Robert McCaffety at 6:35 p.m., at the Crabbs Prairie Volunteer Fire Station 41.

2. ROLL CALL

Commissioner, Rob McCaffety	President	Present
Commissioner, Huey Campbell	Vice President	Present
Commissioner, Billy Don Avritt	Secretary	Present
Commissioner, Mike Bilberry	Treasurer	Present
Commissioner, Floyd Garner	Assistant Treasurer	Absent

3. PRESENTATIONS BOARD/CITIZENS COMMENT

Robert Moody – spoke regarding his concerns that the Board at the last meeting was inattentive to the people who were speaking. This ESD was created to serve this area. The people were told that the funds would be spent for equipment, facilities and a duty crew. CPVFD covers 316 square miles and has two stations. Volunteers give up their time to serve. There are a lot of calls to be answered from fire to medical. The ESD needs to look at the bigger picture and plan accordingly to ensure a timely response to the public.

4. APPROVAL OF MINUTES

Approve minutes of the September 8, 2023 regular and September 22, 2023 special meetings;

Commissioner McCaffety presented information. Commissioner Avritt stated there needed to be a correction on the Regular and Special meeting headings.

MOTION: Made by Commissioner Campbell to approve Minutes of September 8, 2023 Regular and September 22, 2023 Special meetings, with corrections.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

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5. Bookkeeper's Report, including:

- a. Authorize payment of bills/invoices;
Commissioner McCaffety went over each receipt presented by the CPVFD.
- b. Review investment report and authorize investment of District funds, as necessary;
Eric Johnston presented information.

MOTION: Made by Commissioner Avritt to accept Bookkeepers report and pay bills.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried unanimously.

6. Tax Assessor-Collector's Report;

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to accept the Tax Assessor's report.
SECOND: Made by Commissioner Avritt.
VOTE: Motion carried unanimously.

7. Webmaster's Report:

Bob Stoudt presented information.

MOTION: Made by Commissioner Campbell to accept the Webmaster's report.
SECOND: Made by Commissioner Bilberry.
VOTE: Motion carried unanimously.

8. CPVFD Fire Chief's Report, including:

Assistant Chief John French presented information.

- a. Fire operations;
ACTION: *105 calls this period. We had over 50 homes saved during the recent fires. We did loose a lot of deer camps.*
- b. Status of build of new fire truck;
ACTION: *Pending*
- c. Status of procurement of District capital items through America Rescue Plan Act funding;
ACTION: *two trucks are in – waiting on equipment.*

MOTION: Made by Commissioner Avritt to approve CPVFD Fire Chief's Report.
SECOND: Made by Commissioner Campbell.
VOTE: Motion carried unanimously.

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9. **Discuss development of five (5) year strategic plan, including authorize obtain proposal for same actions on the same;**

Commissioner McCaffety presented information. Three years in, so far so good. Need to make a committee for a strategic plan.

ACTION: Table

10. **Discuss sales tax election process and take any necessary action including authorize obtaining proposals for sales tax consultant;**

Regina presented information.

MOTION: Made by Commissioner Bilberry to authorize counsel to look into for the Board and report back information.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

11. **Discuss grant writing services for the District, authorize obtaining proposals and take any necessary actions on same;**

Commissioner McCaffety presented information.

MOTION: Made by Commissioner Bilberry to approve Tracy Stoudt to take over the grant writing for the Board.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

12. **Consider improvements to or to serve the District's real property and take any necessary actions on same;**

Commissioner McCaffety presented information.

ACTION: Table

13. **Consider repair of maintenance items for the District's real property and take any necessary actions on same;**

Commissioner McCaffety presented information.

ACTION: Table

14. **Authorize Commissioners attendance at SAFE-D Annual Conference;**

Commissioner McCaffety presented information. The Conference is February 22-23, 2024.

MOTION: Made by Commissioner Avritt to attend the SAFE-D Annual Conference.

SECOND: Made by Commissioner Bilberry.

VOTE: Motion carried unanimously.

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15. Discuss and authorize letter of recommendation to Walker County Commissioner's Court in connection with Commissioner appointment(s);

Commissioner McCaffety presented information. Rob McCafferty, Billy Don Avritt and Huey Campbell are up for re-appointment from Commissioners Court.

MOTION: Made by Commissioner Bilberry to send letter of recommendation to the Commissioners Court.

SECOND: Made by Commissioner Avritt.

VOTE: Motion carried unanimously.

16. Attorney's Report;

Regina presented information. There was nothing to report.

MOTION: Made by Commissioner Avritt to accept the Attorney's Report.

SECOND: Made by Commissioner Campbell.

VOTE: Motion carried unanimously.

17. Executive Session pursuant to Chapter 551, Texas Government Code, (Open Meetings Act) to discuss matters, as may be necessary;

ACTION: None at this time.

18. Adjournment.

The next meeting is scheduled for November 10, 2023 at 6:30 p.m.

ACTION: Commissioner McCaffety adjourned meeting at 7:45 p.m.


Secretary, Commissioner Billy Don Avritt

Minutes Approved on: 11-10-23

